

Thomas Plume's Library (Registered Charity No. 310661)

Market Hill, Maldon, Essex. CM9 4PZ

e-mail: info@thomasplumeslibrary.co.uk

Website: www.thomasplumeslibrary.co.uk

Application form for employment as Assistant Librarian (extend the boxes or use a separate sheet if there is not enough space). Please return the completed form to the Library by e-mail (preferred) or post by 5 January 2018

Contact Details				
Surname		Other Names		
Address & Postcode		Telephone Number		
Education and Training				
Examinations				
Further Education				
Craft or Other Training				
Do you need a work permit to work in the UK? (circle)			Yes	No
Do you consider yourself to have a disability? (circle)			Yes	No
Please tell us if there are any reasonable adjustments we can make to assist you in your application or with our recruitment process:				
Tell us why you applied for this job and what you think you would bring to it:				

Employment History	Present or previous employer with address and Postcode		
Your Job Title			
Duties:			
Employed from		To	
Reason for Leaving			
Tell us about other jobs you have done and about the skills you used/learned:			
References: Please give the names and addresses of two persons as referees - other than your present employer or relatives - who we can approach now for references. No approach will be made to your present or previous employers before an offer of employment is made.			
Name			
Address			
Name			
Address			
I confirm that to the best of my knowledge the above information is correct.			
Signature		Date	
Would you be available on 25 January for interview if required			Yes No